



SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington  
*Amended*  
ORDINANCE NO. *93-101*

AMENDING SNOHOMISH COUNTY CODE CHAPTER 2.90  
RELATING TO RISK MANAGEMENT AND INSURANCE

TO ESTABLISH A PROVISION FOR SETTLEMENT OF EMPLOYMENT  
RELATED CLAIMS

BE IT ORDAINED:

Section 1. Snohomish County Code Section 2.90.035 adopted by Ordinance 88-012 Section 6 on March 30, 1988, is amended to add a new subsection (4) to read as follows:

2.90.035 Duties of the director of personnel. The director of personnel shall be responsible for the following:

(1) Advising all county departments, divisions, and other agencies regarding programs and precautions for safety as established by the executive to reduce hazard to the employee and public that may exist in county facilities and operations.

(2) Maintaining histories of all workers' compensation claims, loss histories, and investigations of workers' compensation claims and incident reports.

(3) Reporting to the committee, on or before February 15 of each year, the total number and amount of all workers' compensation claims paid by the county during the preceding calendar year.

(4) Establishing procedures for settlement of employment related claims, making recommendations for settlement and completing the settlement of employment claims. Employment related claims may include, but not be limited to, grievances, ~~labor arbitrations,~~ employee disciplinary claims, and employment discrimination claims.

Section 2. Snohomish County Code Section 2.90.050 last amended by Ordinance 88-012 Section 8 on March 30, 1988, is amended to add a new subsection (4) to read as follows:

2.90.050 Claims handling procedures.

(1) Service and Filing. In accordance with RCW 4.28.020 (1), claims against the county shall be filed with the clerk of the council and summons and complaint served upon the auditor.

(2) Transmittal. The clerk of the council shall transmit copies of the claim to the prosecuting attorney within three days of filing. The auditor shall immediately forward copies of all summons's and complaints to the prosecuting attorney, and the clerk of the council.

(3) Service on Office or Employee. Any county official or employee other than the auditor or deputy auditor who is served with a summons and/or complaint in a lawsuit against the county or a county elected official, officer, employee, agent or volunteer allegedly arising out of acts or omissions performed within the scope of employment for the county, shall immediately deliver such process to the prosecuting attorney and the clerk of the council.

(4) Employment claims. All employment related claims shall be transmitted to the director of personnel according to the procedures established for such claims, and a copy of each claim shall be transmitted to the prosecuting attorney.

Section 3. Snohomish County Code Section 2.90.060 last amended by Ordinance 88-012 Section 9 on March 30, 1988, is amended to add a new subsection (6) and (7) to read as follows:

2.90.060 Claims Disposal Procedure.

(1) The prosecuting attorney may settle claims of five thousand dollars or less without prior notification to any county official.

(2) The prosecuting attorney shall have the authority to settle or dispose of claims or lawsuits of over five thousand dollars but less than ten thousand dollars, after notification to the executive.

(3) It shall be the duty of the prosecuting attorney to recommend to the executive the settlement and disposal of claims of over ten thousand dollars but less than twenty-five thousand dollars. The executive shall have authority to settle or dispose of claims of this amount with the concurrence of the prosecuting attorney.

(4) The prosecuting attorney shall make recommendations to the executive as to proposed settlements or disposal of claims in excess of twenty-five thousand dollars. The county council may settle or dispose of claims in excess of fifty thousand dollars upon the recommendation of the executive.

(5) Prior to settling or disposing of any claim or lawsuit in excess of five thousand dollars, the prosecuting attorney shall notify the official, or other county department head, involved in the litigation of settlement negotiations authorized and the maximum amount of settlement.

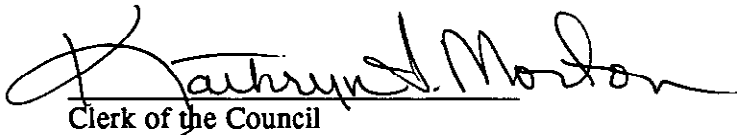
(6) The director of personnel may settle employment related claims of five thousand dollars or less with the concurrence of the prosecuting attorney.

(7) The director of personnel shall have the authority to settle or dispose of employment related claims of over five thousand dollars but less than ten thousand dollars with the concurrence of the prosecuting attorney, after notification to the executive.

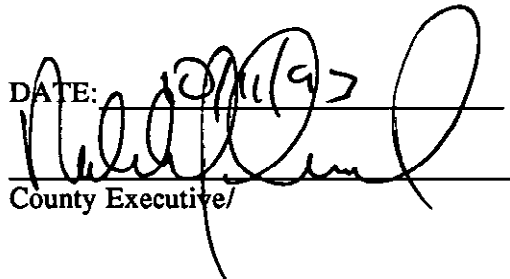
PASSED this 10<sup>th</sup> day of October 1993

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
Chairperson

  
Clerk of the Council

- APPROVED
- EMERGENCY
- VETOED

DATE: 10/11/93  
  
County Executive

PUBLISHED: \_\_\_\_\_

Approved as to form:

Margery Nite 11/12/92  
Deputy Prosecuting Attorney

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Relating to Risk Management and Insurance  
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