

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

ORDINANCE NO. 93- 070



CREATING NEW SNOHOMISH COUNTY CODE 2.17

DEPARTMENT OF GENERAL SERVICES

BE IT ORDAINED:

Section 1. Snohomish County Code chapter 2.17 is created by ordinance no. 93- to read:

Sections:

- 2.17.010 Creation and purpose.
- 2.17.020 Definitions.
- 2.17.030 Authority and functions.
- 2.17.040 Director.
- 2.17.050 Appointment of director.
- 2.17.060 Organization by director.
- 2.17.070 Severability.
- 2.17.080 Effective date.

2.17.010 Creation and purpose. There is hereby established a Snohomish county department of general services. It shall be the purpose of this department to provide management of services which support other county departments including building and parking facilities, property management, and such other programs which may be assigned. The department will concern itself with changing technologies in the management of such programs and will expedite the development and implementation of service improvement and cost reduction whenever possible.

2.17.020 Definitions. The following definitions shall apply to terms used in this chapter:

- (1) "Department" means the Snohomish county department of general services.
- (2) "Director" means the director of the department of general services.
- (3) "County personnel system" means those statements of policy and procedures contained in Title 3A of the Snohomish County Code and amendments thereto.
- (4) "Exempt personnel system" means the conditions of employment under the provisions of chapter 3.68 SCC and amendments thereto.

2.17.030 Authority and functions. The department shall have the authority to establish policies and procedures for the management and administration of programs which provide management and administration of centralized support services for the executive branch of government and may include, in addition, the development of policies to promote the utilization of these services. The department's functions and responsibilities shall include but not be limited to the following:

1. Management and administration of county-owned real and personal property in accordance with chapter 4.46 SCC;
2. Management, construction and maintenance of those county buildings for which responsibility is assigned to the department by the executive;
3. Management of the county parking facility in accordance with chapter 3.09 SCC;
4. Performance of such other duties as may be required to further the purpose of this chapter.

2.17.040 Director. The director shall manage and administer the activities of the department and shall advise the executive and the council with regard to programs managed by the department. The director shall prepare and submit to the executive in annual budget request for the department as directed by the executive. The director shall appoint all officers and employees of the department in accordance with the rules of the county personnel system and exempt personnel system. The director may delegate functions, powers and duties to other officers and employees of the department as it deems expedient to further the purpose of this chapter.

2.17.050 Appointment of director. The director shall be appointed by the executive subject to confirmation by the county Council. The director shall serve at the pleasure of the executive and shall be subject to the county exempt personnel system.

2.17.060 Organization by director. The director may create divisions and reassign positions and functions within the department; PROVIDED, That any budget transfers required by such actions shall first be approved by the council; and provided further, that personnel changes shall be made in conformance with the requirements of the county personnel system and exempt personnel system.

2.17.070 Severability. If any provision of this chapter is held invalid, the remainder of the chapter shall not be affected.

2.17.080 Effective date. The effective date of this chapter is January 1, 1983.

PASSED this 18th day of August, 1993.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

ATTEST:

Barbara Sitarist
Clerk of the Council, Asst.

L. J. McLaughlin
Chairperson

- Approved
- Emergency
- Vetoed

DATE: August 19, 1993
[Signature]
County Executive

ATTEST:

Maureen B. Abel

Approved as to form only:
TRACY G. WAGGONER
[Signature]
Deputy Prosecuting Attorney