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EXECUTIVE OFFICE

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ORDINANCE NO. 85-066

RELATING TO ROAD
MAINTENANCE ADVISORY
COMMITTEE

BE IT RESOLVED:

A new chapter is added to the Snohomish County Code as follows:

Chapter 13.07

ROAD MAINTENANCE ADVISORY COMMITTEE

Sections:

- 13.07.010 Formation.
- 13.07.020 Membership.
- 13.07.030 Term of office.
- 13.07.040 Chair.
- 13.07.050 Functions.
- 13.07.060 Meetings.
- 13.07.070 Authority.
- 13.07.080 Support staff.

13.07.010 Formation. The Snohomish County Road Maintenance Advisory Committee is established to review, advise, and comment to the department of public works with respect to rules, programs, policies, ordinance, techniques, equipment and funding levels of county road maintenance as provided in this chapter.

13.07.020 Membership.

(1) The committee shall consist of ten members, two representing each Council district. The members shall be recommended by the Executive and appointed by the Council. In making recommendations and appointments the Executive and Council shall secure representation of environmental, business, industrial, agricultural, and similar community interests. The Executive shall consider for recommendation candidates submitted by recognized environmental groups within the County.

(2) The committee may appoint auxiliary members for specified periods of less than one year to serve in a non-voting capacity for the purpose of providing specific information, of a general nature pertinent to committee activities or to provide other assistance to the committee in carrying out its purposes.

13.07.030 Term_of_office. The term of office of regular committee members shall be two years from date of appointment regardless of whether the member is appointed for an initial term or otherwise.

13.07.040 Chair. The committee shall be chaired by a chairperson and assisted by a vice-chair. Both shall be elected by the committee from within the committee membership and shall serve for a period of one year. The chair may communicate with the Executive and/or Council as

deemed necessary by the committee to communicate concerns on policies or procedures recommended by the committee.

13.07.050 Functions: The committee shall:

(1) Provide continuing policy guidance on roadside vegetation management, including the upcoming year's level of herbicide use.

(2) Develop and oversee research programs regarding integrated vegetation management and other appropriate research projects.

(3) Coordinate the exchange of information on road maintenance techniques including procedures, equipment, materials, chemicals, and levels of service.

(4) Provide policy recommendations to the Department of Public Works, the Executive and the Council on the most appropriate use of resources, the level of service that should be provided, and funding levels and sources of revenue.

(5) Review and provide comments to the Executive and Council on the department's annual work program.

(6) **Hear disputes that arise between citizens** and the department of public works with respect to road maintenance and advise the county on an appropriate resolution.

(7) Review the proposed annual update to the Six-Year Program and provide comments to be considered during the adoption process.

(8) Adopt and submit to the council its annual goals and objectives and provide an annual progress report.

13.07.060 Meetings. Committee shall meet as required to carry out the purposes of the committee. Meetings may be held at various locations within the county upon call of the chair, at the request of a member, or request of the Director of the Department of Public Works or his designee with five (5) days written notification to the membership and chair, designating the time and place of such meetings. Meetings shall be held not less than quarterly. A quorum shall consist of five voting members in attendance. A majority of voting members in attendance is required to pass a motion.

13.07.070 Authority.

(1) The committee is limited in its authority to providing advice and suggesting policies for county consideration. If a dispute as indicated in 13.07.050 is not readily resolved, consideration shall be given to placing it in mediation.

(2) The committee is authorized to hear appeals from property owners wherein the Department of Public Works proposes to adopt, modify, or revoke a spray agreement or for any dispute that might arise between a citizen or a group of citizens and the Department of Public Works with respect to road maintenance. Any aggrieved citizen may file

an appeal, which appeal must be filed within 15 days of final notice from the Department of Public Works of a specific action. Appeals must be filed in writing with the Director of Public Works.

(3) An appeal shall be heard by the committee within 60 days of the filing of a notice of appeal. Hearings shall be held in an informal manner with all interested parties afforded an opportunity to testify. The committee may visit the site for field observation if necessary. The final action of the committee shall be provided to the appellant and to the director of public works in writing. Any decision on appeal shall be advisory only.

13.07.080 ~~Support Staff~~. The Department of Public Works shall provide support staff including the director or his designated representative as necessary for the meetings of the committee.

PASSED this 24th day of July, 1985

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Barbara Agnew
Chairperson

Approved as to Form:

Deputy Prosecuting Attorney

ATTEST:

Kathryn J. Norton
Clerk of Council

() APPROVED

() VETOED

() EMERGENCY

DATE: 7.30.85

Donna Leiper Gleason
Attest

Willis D. Tucker
County Executive

PUBLISHED _____ and _____