

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

ORDINANCE NO. 13-104

AMENDING SCC 3.36.030 AND SCC 3.36.035 RELATING
TO TRAVEL EXPENSE REIMBURSEMENT

WHEREAS, SCC 3.36.030(1) currently provides elected county officials either the assignment of a county vehicle or a monthly vehicle allowance, for purposes of official duties and travel on county business as authorized by RCW 42.24.090; and

WHEREAS, RCW 42.24.090 provides that the legislative body of any municipality or political subdivision may prescribe by ordinance the amounts to be paid to officers or employees as reimbursement for the use of their personal automobiles in connection with officially assigned duties or other travel for approved public purposes; and

WHEREAS, SCC 3.36.030(2) identifies the current elected officials eligible for travel and vehicle allowances and reimbursements in accordance with SCC 3.36.030(1) as the county auditor, assessor, clerk, prosecuting attorney, treasurer, county council members, and county executive; and

WHEREAS, the Snohomish County Deputy County Executive is consistently required to travel in order to perform assigned official duties;

WHEREAS, the County Council desires to periodically consider expanding the identified eligible officials in SCC 3.36.030(2);

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Code Section 3.36.030, last amended by Ordinance 02-048 on Sept. 25, 2002, is amended to read:

3.36.030 ((Elected)) Eligible officials of Snohomish Co.

(1) Each ((elected)) official of Snohomish county designated in subsection (2), at his or her option, may be assigned a county vehicle for official duties and travel on county business only as authorized by RCW 42.24.090, or may be reimbursed or paid a monthly vehicle allowance for official travel using his or her own vehicle, all as provided in SCC 3.36.035.

(2) Eligible ((elected)) officials are the following: county auditor, assessor, clerk, prosecuting attorney, treasurer, county council members, and county executive and the deputy county executive.

1 Section 2. Snohomish County Code Section 3.36.035, last amended by
2 Ordinance 12-076, on Oct. 10, 2012, is amended to read:

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4 **3.36.035 Payment for eligible ((elected)) officials.**
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6 Payment for vehicle travel by ((elected)) eligible officials designated under SCC
7 3.36.030(2) shall be made as follows:
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9 (1) If a county vehicle is assigned and used for travel for county purposes, rental
10 on a monthly basis shall be billed against the appropriation and account involved.

11 (2) In any year for which a monthly vehicle allowance is established by ordinance
12 as provided in this subsection any ((elected)) eligible official designated in SCC
13 3.36.030 using his or her own vehicle for travel for county purposes may be paid a
14 vehicle allowance on a monthly basis of not more than 99 percent of the average
15 monthly ER&R cost for replacement, maintenance, insurance and fuel expenses of a
16 standard size county pool vehicle as determined by the director of facilities
17 management. Such costs shall be reviewed annually by the director and reported to the
18 council on or before October 15th of each year for the following year. The council may
19 by ordinance establish a monthly vehicle allowance in such amount as it determines
20 appropriate, if any. Any ((elected)) eligible official designated in SCC 3.36.030 wishing
21 to claim the monthly vehicle allowance or drive a county vehicle as provided above shall
22 inform the finance director. In addition to the monthly vehicle allowance provided herein,
23 any ((elected)) eligible official designated in SCC 3.36.030 may claim reimbursement for
24 mileage traveled by personal vehicle outside Snohomish County for county purposes, at
25 the same rate authorized for all other county employees.

26 (3) Any ((elected)) eligible official designated in SCC 3.36.030 using his or her
27 own vehicle for authorized travel for county purposes may elect to be reimbursed at the
28 mileage rate authorized by SCC 3.36.020 upon submission of appropriate voucher
29 forms each month in lieu of automobile assignment or payment of a monthly vehicle
30 allowance.
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33 PASSED this 16th day of December, 2013.
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35 SNOHOMISH COUNTY COUNCIL
36 Snohomish County, Washington

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39 
Chairperson

40 ATTEST

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45 Clerk of the Council, Asst
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APPROVED
 EMERGENCY
 VETOED

DATE: 12/18/13
John Fene
County Executive

ATTEST:

[Signature]

Approved as to form only:

[Signature]
Deputy Prosecuting Attorney

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