



SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

AMENDED ORDINANCE NO. 08-002

RELATING TO EXECUTIVE AUTHORITY, REVISING EXECUTIVE AUTHORITY TO APPROVE CONTRACT AMENDMENTS AND OTHER INSTRUMENTS, AMENDING SCC 3.04.140, AND PROVIDING FOR SAVINGS

WHEREAS, SCC 2.10.010(2) provides for executive approval of change orders and orders for extra work on county contracts as provided in Chapter 3.04 SCC; and

WHEREAS, SCC 3.04.140 authorizes the County Executive to approve amendments to certain contracts subject to bidding requirements where the contract amount is \$250,000 or less, but does not authorize the Executive to approve amendments to such contracts where the contract amount is more than \$250,000; and

WHEREAS, by Motion No. 07-237 on May 2, 2007, the County Council approved amendments, change orders, and orders for extra work on certain contracts subject to bidding requirements where the contract amount is more than \$250,000 when the amendment, change order, or order for extra work did not exceed \$100,000; and

WHEREAS, Motion No. 07-237 expired by its terms on December 31, 2007; and

WHEREAS, the County Council has determined that executive authority to approve amendments, change orders, and orders for extra work on contracts subject to bidding requirements should be extended as provided herein;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Code Section 3.04.140, last amended by Ordinance No. 07-136 on May 21, 2007, is amended to read:

3.04.140 Award, execution, by whom.

(1) Contracts for intergovernmental services shall be awarded and approved by the county council except those for \$5,000 or less which may be awarded and approved by the county executive.

(2) Contracts not subject to bidding requirements for \$5,000 or less may be awarded and approved by the county executive. The executive may delegate by executive order such award, approval or signature authority as the executive deems appropriate.

(3) Contracts subject to bidding requirements for \$250,000 or less, for programs and projects for which sufficient appropriation authority exists and which implement programs, projects, or functions the county council has specifically authorized by motion or ordinance, may be awarded and approved by the county executive. The executive may delegate by executive order such award, approval, or signature authority as the executive deems appropriate.

(4) Amendments, change orders, and orders for extra work on contracts subject to bidding requirements for ((The executive may award and approve amendments of such contracts of \$100,000)) \$200,000 or less for which sufficient appropriation authority

1 exists may be awarded and approved by the county executive, except as provided in
2 subsection ~~((5))~~ (6) of this section. The executive may delegate by executive order
3 such award, approval or signature authority as the executive deems appropriate.

4 ~~((4))~~ (5) Contracts incidental to litigation for \$50,000 or less may be awarded
5 and approved by the prosecuting attorney.

6 ~~((5))~~ (6) Options in purchase contracts to extend performance may be
7 exercised by the manager, with the concurrence of the official or department head
8 involved, when it is in the best interests of the county to do so.

9 ~~((6))~~ (7) The county executive shall submit to the county council on a quarterly
10 basis a report showing the parties, contract amount, and purposes of each contract and
11 contract amendment approved and signed by the county executive under this section.

12 ~~((7))~~ (8) Except as provided by ordinance, all contracts shall be awarded and
13 approved by the county council.

14
15 Section 2. **Savings.** This ordinance does not repeal, amend, or modify the terms of any
16 existing contract providing for future amendments, change orders, or orders for extra work.

17
18 PASSED this 30th day of January, 2008.

19
20 SNOHOMISH COUNTY COUNCIL
21 Snohomish County, Washington

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23 
24 _____
25 Chairperson

26 ATTEST:

27 
28 _____
29 Asst. Clerk of the Council

30
31 APPROVED

32
33 () EMERGENCY

34
35 () VETOED

36
37
38 DATE: 2/1/08

39 
40 _____
41 County Executive

42 **MARK SOINE**
43 **Deputy Executive**

44
45 ATTEST:

46 
47 _____

48 Approved as to form only:

49 _____
50 Deputy Prosecuting Attorney

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