



CO00032538

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

AMENDED ORDINANCE NO. 07-120

RELATING TO MANAGEMENT AND SECURITY OF COUNTY FACILITIES,  
CREATING A FACILITY SECURITY UNIT IN THE COUNTY SHERIFF'S  
OFFICE, CREATING A SECURITY SERVICES FUND, REVISING FUNCTIONS  
OF THE DEPARTMENT OF FACILITIES MANAGEMENT, ADDING  
CHAPTERS 2.38 AND 4.33 SCC, AND AMENDING SCC 2.17.030

WHEREAS, Snohomish County recognizes the importance of safe and secure county facilities for county employees and programs and members of the public; and

WHEREAS, securing county facilities while providing access for the public can be difficult and, as world events have demonstrated, has become more challenging in recent years; and

WHEREAS, it is in the best interests of the County, its employees, and the public to centralize within the County Sheriff's office responsibility for planning, coordination, and provision of security services for county facilities used by all branches of county government subject to appropriate oversight as provided herein; and

WHEREAS, creation of an internal Security Services Fund will facilitate the provision of security services and promote agency coordination consistent with accounting practices recommended by the County Executive;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. A new chapter is added to Title 2 of the Snohomish County Code to read:

**Chapter 2.38**

**SECURITY MANAGEMENT**

- Sections:
- 2.38.010 Purpose of chapter.
- 2.38.020 Definitions.

- 1           2.38.030     Sheriff's facility security unit.
- 2           2.38.040     Facility security committee.
- 3           2.38.050     Security marshals.

4  
5           **2.38.010 Purpose of chapter.**

6           The purpose of this chapter to centralize and assign to the sheriff  
7 responsibility for planning, coordination, and provision of security services for  
8 county facilities subject to oversight by a county facility security committee  
9 composed of county officials representing the executive, legislative, and judicial  
10 branches of county government.

11  
12           **2.38.020 Definitions.**

13           In this chapter, unless the context clearly requires otherwise,

14           (1) "County facility" means real property owned or managed by the county  
15 and used for county purposes, including park property, wherever located within  
16 the county;

17           (2) "Facility security committee" means the committee established by  
18 SCC 2.38.040;

19           (3) "Marshal" mean a security marshal appointed by the sheriff under  
20 SCC 2.38.050;

21           (4) "Security program" means a comprehensive system of plans, policies,  
22 procedures, and operations designed to provide reasonable levels of security for  
23 county facilities;

24           (5) "Sheriff" means the Snohomish County Sheriff.

25  
26           **2.38.030 Sheriff's facility security unit.**

27           (1) There is hereby established a facility security unit within the sheriff's  
28 office. The unit shall develop and implement a security program for county  
29 facilities under the supervision of the sheriff and in accordance with plans  
30 approved by the facility security committee. The security program shall include  
31 management of technology that is directly related to facility security such as key  
32 card access systems, security cameras, and weapon screening devices.

33           (2) The facility security unit shall coordinate its activities with other county  
34 offices and agencies, including the department of facilities management and  
35 superior and district courts, which shall provide access to county property,  
36 equipment, and facilities as required by the facility security unit. The sheriff shall  
37 provide administrative support for the facility security committee.

38           (3) The facility security unit shall concern itself with changing technologies  
39 in the management of security programs and shall, when feasible and subject to

1 available funds, expedite development and implementation of technologies that  
2 will promote efficiencies and other improvements in the security program.  
3

4 **2.38.040 Facility security committee.**

5 (1) There is hereby established a county facility security committee  
6 composed of one representative designated by each of the following county  
7 offices or agencies: assessor, auditor, clerk, council, department of corrections,  
8 district court, executive, prosecuting attorney, sheriff, superior court, and  
9 treasurer. The committee shall be chaired by the presiding judge of the superior  
10 court.

11 (2) The facility security committee shall approve one or more security  
12 plans for county facilities for which security is provided by the sheriff's facility  
13 security unit. The security plans shall provide direction to the sheriff's facility  
14 security unit as determined appropriate by the committee consistent with the  
15 budget for the unit adopted by the council.

16 (3) The facility security committee shall meet at least quarterly to review  
17 the security program and make recommendations to the sheriff's facility security  
18 unit. On or before October 1 of each year the committee shall provide a written  
19 report to the council containing a description of the security program and, if  
20 determined appropriate by the committee, recommendations for legislative  
21 action.

22  
23 **2.38.050 Security marshals.**

24 (1) The sheriff shall appoint and assign to the facility security unit security  
25 marshals to provide security services for the county campus and Denney  
26 Juvenile Justice Center in Everett in accordance with a security plan approved by  
27 the facility security committee under SCC 2.38.040. Subject to available funds,  
28 the sheriff may appoint and assign to the unit such additional security marshals  
29 for the county campus, Denney Juvenile Justice Center, or other county facilities  
30 as the sheriff determines appropriate, provided that security marshals shall not  
31 be assigned to county parks unless requested by the director of the department  
32 of parks and recreation.

33 (2) The sheriff shall deputize security marshals as limited commission  
34 special deputy sheriffs with such qualifications, training, and authority as the  
35 sheriff determines appropriate, which shall be stated in writing, provided that  
36 security marshals shall at minimum have authority to:

37 (a) conduct lawful searches of individuals and tangible items in  
38 furtherance of county facility security;

1 (b) make lawful arrests or detentions of individuals and seizures of  
2 tangible items (including but not limited to firearms and other weapons) that are  
3 illegal to possess or that may pose a security threat on or about county facilities;  
4 and

5 (c) maintain and restore order during court proceedings or other events  
6 on or about county facilities.

7 (3) The appointment and assignment of security marshals shall not affect  
8 the authority of other deputy sheriffs or law enforcement officers.

9  
10 Section 2. A new chapter is added to Title 4 of the Snohomish County Code to  
11 read:

12  
13 **Chapter 4.33**

14  
15 **SECURITY SERVICES FUND**

16  
17 **Sections:**

18 4.33.010 Creation and purpose.

19 4.33.020 Administration of fund.

20 4.33.030 Source of resources.

21 4.33.040 Use of fund.

22  
23 **4.33.010 Creation and purpose.**

24 There is hereby created an internal service fund to be known as the  
25 security services fund. The purpose of the fund is to account for services that  
26 support county security services, including services provided through security  
27 provider contracts administered by the sheriff.

28  
29 **4.33.020 Administration of fund.**

30 The sheriff shall administer the security services fund within the financial  
31 management system provided for in chapter 2.100 SCC, and shall serve as fund  
32 manager. The fund manager shall have the duties set out in SCC 4.05.050.

33  
34 **4.33.030 Source of resources.**

35 Revenues for the security services fund shall include amounts allocated in  
36 the annual or biennial budget ordinance from various county funds to cover the  
37 cost of centrally-provided security services; amounts transferred or allocated to  
38 the fund from county offices and agencies to pay for requested security services;  
39 and other revenues identified from time to time and deposited in the fund.

1  
2 **4.33.040 Use of fund.**

3 The security services fund shall be used to account for the costs of county  
4 security services, and for such other services that support operation of county  
5 security as are identified in the budget ordinance for any year or fiscal biennium,  
6 insofar as such services are provided by the sheriff's office or through service  
7 provider contracts administered by the sheriff.  
8

9 Section 3. Snohomish County Code Section 2.17.030, last amended by  
10 Ordinance No. 04-114 on November 22, 2004, is amended to read:  
11

12 **2.17.030 Authority and functions.**

13 (1) The department shall have the authority to establish policies and  
14 procedures for the management and administration of programs which provide  
15 management and administration of centralized support services for the executive  
16 branch of government and may include, in addition, the development of policies  
17 to promote the utilization of these services. The department's functions and  
18 responsibilities shall include but not be limited to the following:

19 ~~((4))~~ (a) Management and administration of county owned real and  
20 personal property in accordance with chapter 4.46 SCC;

21 ~~((2))~~ (b) Management, construction and maintenance of those county  
22 buildings for which responsibility is assigned to the department by the executive;

23 ~~((3))~~ (c) Management of the county parking facility in accordance with  
24 chapter 3.09SCC;

25 ~~((4))~~ (d) Management of the county purchasing division in accordance  
26 with chapter 3.04 SCC;

27 ~~((5))~~ (e) Performance of such other duties as may be required to further  
28 the purpose of this chapter.

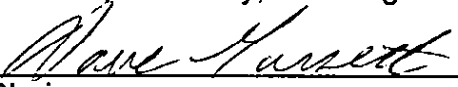
29 (2) The department shall cooperate with and assist the facility security  
30 unit of the sheriff's office established by SCC 2.38.030 in implementing the  
31 county security program, provided that funding for any construction or  
32 improvement of county facilities requested by the facility security unit shall be  
33 provided through the sheriff's office, the county office or agency to be benefited  
34 by the construction or improvement, or the security services fund established by  
35 chapter 4.33 SCC.  
36

37 Section 4. Effective date. This ordinance shall take effect January 1, 2008,  
38 provided that county offices and agencies may take the necessary steps to ensure that  
39 this ordinance is implemented on its effective date.

1  
2 Section 5. Collective bargaining. Snohomish County recognizes the existing  
3 security marshal bargaining unit described in the Master Agreement between  
4 Snohomish County and Washington State Council of County and City Employees,  
5 AFSCME, AFL-CIO, and the Security Marshal Addendum to the Master Agreement,  
6 each executed on September 19, 2005, as the security marshal employees of the  
7 facility security unit established by SCC 2.38.030 as of the effective date of this  
8 ordinance. The Sheriff shall exercise the authority granted in SCC 2.38.050 in a  
9 manner consistent with the existing collective bargaining obligations of the County  
10 under the Master Agreement, Addendum, and other collective bargaining agreements.  
11

12 PASSED this 19<sup>th</sup> day of November, 2007.  
13

14 SNOHOMISH COUNTY COUNCIL  
15 Snohomish County, Washington

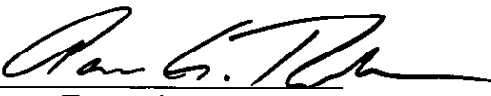
16   
17  
18 Chairperson

19 ATTEST:


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21  
22 Clerk of the Council

23  
24 () APPROVED  
25 () EMERGENCY  
26 () VETOED

27 DATE: 12/07/07  
28

29   
30  
31 County Executive

32 ATTEST:

33   
34  
35  
36 Approved as to form only:

37  
38  
39 Deputy Prosecuting Attorney

AMENDED ORDINANCE NO. 07-120  
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