



SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

AMENDED ORDINANCE NO. 07-102

RELATING TO PROCEDURES FOR MANAGING COUNTY PERSONAL PROPERTY
AND AMENDING CHAPTER 4.46 SCC

BE IT ORDAINED:

Section 1. Snohomish County Code Section 4.46.010, last amended by Ordinance No. 04-014 on February 18, 2004, is amended to read:

4.46.010 Definitions.

The following definitions shall apply throughout this chapter.

(1) Council. The council is the governing authority of Snohomish county, within the scope of the definition in the Snohomish county charter.

(2) Executive. The executive is defined for the purpose of this chapter within the Snohomish county charter.

(3) Property Management Division. The property management division is established pursuant to provisions of this chapter for the management and disposition of real and personal property owned or otherwise held by Snohomish county.

(4) Property Administrator. The property administrator is that county officer appointed by the executive or his or her designee, who is charged with the responsibility of administering the provisions of this chapter and supervising property management.

(5) Fair Market Rental Value. Fair market rental value is an amount in the competitive market that a well-informed and willing lessor who desires but is not required to lease, would accept, and which a well-informed and willing lessee who desires but is not required to lease, would pay for the temporary use of the premises, after due consideration of all the elements reasonably affecting value.

(6) Depreciated Value. Depreciated value is the purchase cost of property less depreciation.

(7) Estimated Market Value. Estimated market value is the probable sale value of property as between a willing seller, who desires but is not required to sell and a willing purchaser, who desires but is not required to buy, assuming both are knowledgeable as to all uses to which the property can be put.

(8) Lot. A lot is a number of properties of a like kind, serving a similar purpose.

(9) Emergency. An emergency is an occurrence whereby county property would suffer material injury, loss or damage by delay of action.

1 (10) Expendable Property. Expendable property is that property which,
2 when committed to the purpose intended, has its usefulness consumed and
3 thereafter has no further value.

4 (11) Worthless Property. Worthless property is that property which when
5 processed in the manner most advantageous to the county cannot reasonably be
6 sold for an amount sufficient to recoup the cost of sale or of disposal.

7 (12) Historical Cost. The actual price paid plus tax, commission,
8 installation cost, betterments, assessments, and any other costs related to
9 acquiring the property or preparing the asset for use.

10 (13) Fallen Timber. Trees that have been downed by county personnel
11 or by natural causes.

12 (14) Personal Use. To be used only by the person obtaining a permit
13 and not for re-sale.

14 (15) "Civil forfeiture property" means property acquired or held by the
15 county as a result of a civil forfeiture action authorized by Chapter 10.46 SCC,
16 unless and until the property is retained for official use.

17 (16) "Capitalized asset" means any fixed asset that meets the
18 capitalization requirements established by the department of finance pursuant to
19 SCC 2.100.030(5).

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22 Section 2. Snohomish County Code Section 4.46.115, last amended by
23 Amended Ordinance No. 95-123 on January 3, 1996, is amended to read:

24
25 **4.46.115 Property management division – Responsibilities and powers**
26 **regarding county personal property.**

27
28 The property management division shall be the sole organization responsible for
29 the administrative process of tagging, inventorying and disposing of personal
30 property. The property management division shall:

31
32 (1) Assign ~~((a-tag))~~ an identification number to ((all)) each item of personal
33 property with a value over-(((\$2,000.00)) \$5,000.00 that is a capitalized asset;

34 (2) Maintain original vehicle and equipment titles except that owned and
35 operated by the equipment rental and revolving fund;

36 (3) Complete inventory audits.

37
38 Each department shall be responsible for maintaining all personal property for
39 which it is custodian until transferred to another department.

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2 PASSED this 24th day of October, 2007.
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4 SNOHOMISH COUNTY COUNCIL
5 Snohomish County, Washington

6
7 *Marie Barrett*
8 Chairperson
9

10 ATTEST:

11
12 *Shirley McAllister*
13 Asst. Clerk of the Council

14
15 APPROVED

16
17 () EMERGENCY

18
19 () VETOED
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21 DATE: 10/29/07

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23
24 *for* County Executive
25 **MARK SOINE**
26 Deputy Executive

27 ATTEST:

28 *Cora E. Palmer*
29

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31 Approved as to form only:

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33 _____
34 Deputy Prosecuting Attorney
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