



CO00002884

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

AMENDED
ORDINANCE NO. 02-047

RELATING TO THE SNOHOMISH COUNTY COUNCIL, PROVIDING
FOR COUNCIL ORGANIZATION, PROCEDURES, MEETINGS, AND
OTHER BUSINESS, AMENDING CHAPTER 2.48 SCC AND SCC
2.02.070, AND REPEALING SCC 1.04.060 AND 2.48.120

BE IT ORDAINED:

Section 1. Snohomish County Code Section 2.48.010, adopted by Ordinance
No. 80-012 on June 2, 1980, is amended to read:

2.48.010 Places for meetings.

~~((All))~~ Regular meetings of the county council shall be held in the County
Administration Building, Pacific and Rockefeller, Everett, Washington ((;
~~PROVIDED, That such meetings may be held elsewhere upon designation of a
specific council meeting place by the chairperson of the county council, and
notification thereof being given at least 24 hours in advance to each council
member, to each local newspaper of general circulation and to each local radio
and television station which has on file with the county a written request to be
notified of such matters)).~~ The place of special meetings or adjourned regular or
special meetings shall be as specified in SCC 2.48.030 or 2.48.050. If by reason
of fire, flood, earthquake or other emergency, ~~((it is unsafe to meet at the place
designated, the meeting may be held at the place designated by the chairperson.
No notice as required by this chapter need be given during such emergency.))~~

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2 there is a need for expedited action of the county council to meet the emergency,
3 the council chairperson may provide for a meeting site other than the regular
4 meeting site and the notice requirements of SCC 2.48.030 through 2.48.070 shall
5 be suspended during such emergency.
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7 Section 2. Snohomish County Code Section 2.48.020, adopted by Ordinance
8 No. 80-012 on June 2, 1980, is amended to read:
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10 2.48.020 Regular meetings.

11 (1) Regular meetings of the council shall be held on (~~Mondays,~~
12 ~~Tuesdays, Wednesdays, Thursdays and Fridays~~) Monday, Wednesday, and
13 Thursday of each week, beginning at (~~nine~~) 9:00 a.m. and adjourning at such
14 time as a majority of the council shall determine. The Monday meeting shall
15 include an administrative session and the Wednesday meeting shall include a
16 general legislative session, provided that such sessions shall not limit council
17 action at other meetings. If any regular meeting falls on a holiday, such regular
18 meeting shall be held on the next business day unless cancelled by the
19 chairperson or a majority of the council.
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21 (2) Regular meetings of council committees shall be held in accordance
22 with SCC 2.48.170.
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24 Section 3. Snohomish County Code Section 2.48.030, adopted by Ordinance
25 No. 80-012 on June 2, 1980, is amended to read:

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2 2.48.030 Special meetings.

3 A special meeting may be called at any time by the chairperson ((of the
4 council)) or by a majority of the council by delivering written notice personally or
5 by mail to each member of the council and to each local newspaper of general
6 circulation and to each local radio or television station which has on file with the
7 council a written request to be notified of such special meeting or of all special
8 meetings. Such notice must be delivered at least twenty-four hours before the
9 time of the meeting specified in the notice. The ((call and)) notice shall specify
10 the time and place of the special meeting and the business to be transacted.
11 Final disposition shall not be taken at such meeting on any matter other than as
12 stated in the ((call and)) notice ((at such meeting)). Written notice may be
13 dispensed with as to any member who prior to the time of meeting files with the
14 ((secretary)) clerk of the council written waiver of notice, or as to any member
15 actually present at the meeting at the time it convenes. The council may
16 dispense with notice of a special meeting called to deal with an emergency
17 involving injury to persons or property or the likelihood of such injury or damage
18 when time requirements of such notice would make notice impractical and
19 increase the likelihood of such injury or damage.
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23 Section 4. Snohomish County Code Section 2.48.040, adopted by Ordinance
24 No. 80-012 on June 2, 1980, is amended to read:
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1 2.48.040 Recesses.

2 ~~((Any meeting shall lie at recess from 12:00 p.m. to 1:00 p.m. unless a~~
3 ~~majority of the council decides otherwise.))~~ Any meeting may be recessed at any
4 time ~~((for a period of not more than 15 minutes))~~ by the chairperson or a majority
5 of the council.

6 Section 5. Snohomish County Code Section 2.48.050, adopted by Ordinance
7 No. 80-012 on June 2, 1980, is amended to read:

8 2.48.050. Adjournments.

9 The council may adjourn any meeting to a time and place stated by the
10 chairperson in the order of adjournment. Less than a quorum may so adjourn
11 from time to time. If all members are absent from a regular or adjourned regular
12 meeting, the clerk of the council may declare the meeting adjourned to a stated
13 time and place ~~((; and the))~~. The clerk shall cause written notice of ~~((such))~~ an
14 adjournment to be given as provided in SCC 2.48.030 except that the
15 adjournment may be for less than twenty-four hours, unless such notice is
16 waived as provided in ~~((such))~~ that section. The clerk shall cause written notice
17 of any adjournment to be conspicuously posted immediately after the time of
18 adjournment on or near the door of the place where the meeting adjourned was
19 held. ~~((If any adjournment is to a day later than the next business day or to a day~~
20 ~~other than a regular meeting day, notice shall be given as provided in SCC~~
21 ~~2.48.030.))~~ Any adjourned meeting of a regular or adjourned regular meeting is a
22 regular meeting for all purposes. If an order of adjournment fails to state the time
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1 at which the adjourned meeting is to be held, it shall be held at the hour specified
2 for the next regular meeting.

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4 Section 6. Snohomish County Code Section 2.48.060, adopted by Ordinance
5 No. 80-012 on June 2, 1980, is amended to read:

6 2.48.060 Continuances.

7 Any hearing being held, noticed or ordered to be held by the council may
8 be continued or recontinued to a subsequent meeting ~~((in the same manner and
9 to the same extents as provided in SCC 2.48.050))~~.

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12 Section 7. Snohomish County Code Section 2.48.070, adopted by Ordinance
13 No. 80-012 on June 2, 1980, is amended to read:

14 2.48.070 Meetings open to the public.

15 All meetings of the council shall be open to the public, and all persons
16 shall be permitted to attend such meetings, except that this section shall not
17 apply to executive sessions as authorized by the laws of the state of Washington.
18 The council shall not adopt any ordinance, resolution, ~~((rule, regulation, order or
19 directive))~~ or motion except at ~~((meetings))~~ a meeting open to the public and held
20 according to the provisions of this chapter. This section shall not apply to the
21 proceedings described in RCW 42.30.140.

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24 Section 8. Snohomish County Code Section 2.48.080, adopted by Ordinance
25 No. 80-012 on June 2, 1980, is amended to read:

1 2.48.080 Chairperson.

2 (1) The chairperson shall preside over all council meetings including
3 meetings of the committee of the whole, manage the general affairs of the
4 council, provide supervision over council employees, answer inquiries and
5 correspondence not requiring consideration by the entire council, and be the
6 formal representative of the council, all subject to such direction and control as
7 the council may provide. The chairperson shall sign all documents requiring the
8 signature of the council, and ~~((his))~~ the chairperson's signature shall be as legal
9 and binding as if all members had affixed their names. The chairperson shall
10 appoint members of all committees of the council and refer proposed legislation
11 to committee, subject to ~~((the approval of the council))~~ such direction and control
12 as the council may provide.

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14 (2) On the first regular meeting day of each year, the council shall elect
15 the chairperson and vice chairperson, who shall serve as chairperson in the
16 absence of the chairperson. The regular terms of the chairperson and vice
17 chairperson, who shall serve at the pleasure of the council, shall be for one
18 calendar year and until their successors are elected. The council shall fill any
19 vacancy occurring in either position at any time. In the absence of both the
20 chairperson and the vice chairperson, a temporary chairperson shall be elected
21 by the council to serve as chairperson during such absence.

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24 Section 9. Snohomish County Code Section 2.48.090, adopted by Ordinance
25 No. 80-012 on June 2, 1980, is amended to read:

1 2.48.090 ((Administrator)) Chief of staff, clerk, staff.

2 (1) The council shall designate and appoint such persons as it deems
3 appropriate to be the ~~((council administrator))~~ chief of staff, clerk of the council,
4 assistant clerk or clerks, and such additional employees as are necessary to
5 assist the council in the performance of its functions as provided in the charter
6 and ordinances passed by the council. ~~((Until such time as a person is
7 designated as clerk of the council, functions of the clerk shall be performed by
8 the county auditor or his authorized deputies.))~~

9 (2) The ~~((council administrator))~~ chief of staff shall coordinate work and
10 the providing of information among council members, coordinate action and the
11 providing of information between the county executive and the council, work with
12 the chairperson and clerk of the council on the calendar and agendas ~~((and
13 calendar, settings of council meetings and hearings))~~, supervise the ~~((council))~~
14 clerk of the council and staff and ~~((to))~~ perform such other duties as are
15 delegated ~~((to him))~~ by the council through the chairperson. The ~~((council
16 administrator))~~ chief of staff shall serve at the pleasure of a majority of the
17 council, and ~~((to that extent his position))~~ shall be exempt from the county
18 personnel system as provided in SCC 3.68.010(9) and 3A.01.020.

19 (3) The clerk of the council shall be its clerk, attend ~~((all))~~ meetings and
20 hearings of the council as directed by the chief of staff, cause minutes of
21 meetings and hearings of the council to be kept as required by law, coordinate
22 meetings and hearings of the council or its members with other county officials,
23 supervise routine management of council affairs subject to the supervision of the
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1 ((council administrator)) chief of staff, and perform such other duties as are
2 delegated ((to him)) by the ((administrator)) chief of staff.

3 (4) The assistant clerk shall carry out the duties of the clerk of the council
4 in ((his)) the clerk's absence, and perform such duties as are delegated ((to him))
5 by the clerk of the council.

6 ~~((5) If any person or organization not acting in behalf of the county shall
7 request a copy of the tape or part thereof of any proceedings of the council, such
8 copy shall be prepared and supplied by the clerk at the requestor's expense.
9 The clerk shall be under no obligation to provide to any person not acting on
10 behalf of the county a transcript of any tape or part thereof of any proceedings of
11 the council; and all responsibilities and costs with respect to the preparation of
12 such a transcript shall be borne by such persons. The clerk shall provide other
13 records of the council requested by any person or organization upon the payment
14 of such fees as the council administrator deems appropriate to reimburse the
15 county for the costs of such records.))~~

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18 Section 10. Snohomish County Code Section 2.48.100, adopted by Ordinance
19 No. 80-012 on June 2, 1980, is amended to read:

20 2.48.100 Quorum - Vote.

21 A majority of the council shall constitute a quorum. Council action shall
22 require at least ((a majority vote)) three affirmative votes unless a higher vote is
23 required by state law or by the county charter or ordinance.
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1 Section 11. Snohomish County Code Section 2.48.110, adopted by Ordinance
2 No. 80-012 on June 2, 1980, is amended to read:

3 2.48.110 Agenda.

4 ~~((Business of the council may include, among other items, the following:~~

5 ~~(1) Call to order;~~

6 ~~(2) Old business:~~

7 ~~(a) Approval of Minutes. Minutes need not be read if they have~~
8 ~~been circulated to all council members prior to the meeting,~~

9 ~~(b) Reports of county executive and committees,~~

10 ~~(c) Other;~~

11 ~~(3) New business:~~

12 ~~(a) Introduction and consideration of ordinances,~~

13 ~~(b) County executive,~~

14 ~~(c) Contracts/agreements,~~

15 ~~(d) Consideration of bids,~~

16 ~~(e) Business of various departments and commissions,~~

17 ~~(f) Budget items,~~

18 ~~(g) Appointments,~~

19 ~~(h) Discussion items,~~

20 ~~(i) Other Add-ons.~~

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23 Any item may be placed on the agenda at the request of a council member or the
24 county executive. The chairperson and the county executive shall, to the extent
25 practicable, meet and confer on items to be included in the agenda. The clerk

1 shall prepare the agenda, which together with supporting documents shall be
2 provided to all council members and the county executive not less than one day
3 prior to each regular council meeting and at the earliest possible date prior to any
4 special meeting. The agenda shall also be posted conspicuously within the
5 county courthouse.)) (1) No later than noon on the work day immediately
6 preceding each regular council meeting the clerk shall prepare and deliver the
7 agenda for such regular council meeting to the offices of each council member
8 and the county executive, and shall post the agenda in a prominent location near
9 the entrance to the council chambers. The clerk shall likewise prepare and
10 deliver a preliminary agenda for each Wednesday general legislative session by
11 the close of business the preceding Friday. Changes to the agenda, other than
12 the preliminary agenda, must be approved by the chairperson or a majority of the
13 council.

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15 (2) The agenda for a Wednesday general legislative session may include
16 a consent agenda. Proposed legislation may be placed on the consent agenda
17 at the request of a council committee if a hearing is not required. If a council
18 member objects to placement of proposed legislation on the consent agenda, the
19 proposed legislation shall be removed from the consent agenda and considered
20 separately by the council. Proposed legislation on the consent agenda is not
21 subject to amendment. All items on the consent agenda may be adopted in one
22 motion.

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24 (3) Except as directed by the chairperson or a majority of the council, the
25 agenda for the Monday administrative session shall be substantially as follows:

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- (a) Call to order;
- (b) Approval of minutes;
- (c) Special reports;
- (d) Introduction and assignment of legislation to committees;
- (e) Committee of the whole;
- (f) Reports of council committees:
 - (i) Finance and economic development,
 - (ii) Law and justice/human services,
 - (iii) Operations and performance audits,
 - (iv) Planning and community development,
 - (v) Public works and transportation,
 - (vi) Committee of the whole;
- (g) Reports of outside committees;
- (h) Chairperson's report;
- (i) Chief of staff's report;
- (j) Executive session (as needed);
- (k) Other business.
- (4) Except as directed by the chair or a majority of the council, the agenda

for the Wednesday general legislative session shall be substantially as follows:

- (a) Call to order;
- (b) Pledge of allegiance;
- (c) Approval of minutes;
- (d) Public comment;

1 (e) Committee of the whole;

2 (f) Resolutions;

3 (g) Consent agenda;

4 (h) Action on items from committee:

5 (i) Finance and economic development,

6 (ii) Law and justice/human services,

7 (iii) Operations and performance audits,

8 (iv) Planning and community development,

9 (v) Public works and transportation,

10 (vi) Committee of the whole;

11 (i) Administrative matters;

12 (j) Executive session (as needed);

13 (k) Other business;

14 (l) Hearings.

15 (5) Except as directed by the chairperson or a majority of the council, the
16 agenda for the regular Thursday council meeting shall be substantially as follows:

17 (a) Call to order;

18 (b) Special reports;

19 (c) Administrative matters;

20 (d) Continued matters;

21 (e) New business;

22 (f) Executive session (as needed);

23 (g) Other business.

1 Section 12. Snohomish County Code Section 2.48.115, adopted by
2 Ordinance No. 80-012 on June 2, 1980, is amended to read:

3 2.48.115 Minutes - Records.

4 (1) Minutes of all regular and special council meetings, except executive
5 ~~((meetings))~~ sessions, ~~((of the council))~~ shall promptly be ~~((recorded))~~ prepared
6 by the clerk of the council ~~((; and such records shall be open to the public~~
7 ~~inspection))~~. Tapes or other ~~((electrical transcriptions))~~ electronic recordings
8 shall be taken of all regular council meetings, hearings before the council,
9 ~~((regularly scheduled work sessions,))~~ and ~~((of))~~ such other sessions as the
10 ~~((chairman))~~ chairperson or a majority of the council ~~((should determine acting on~~
11 ~~a session by session basis))~~ may require.

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13 (2) If any person or organization not acting on behalf of the county
14 requests a copy of a tape or other recording of a council proceeding, a copy shall
15 be provided by the clerk at the expense of the requesting person or organization.
16 The clerk shall be under no obligation to transcribe any tape or other recording,
17 and all responsibilities and costs with respect to the preparation of a transcript
18 shall be borne by such person or organization. The clerk shall provide copies of
19 other non-privileged council records upon payment of such fees as the council
20 chief of staff deems appropriate to reimburse the county for the cost of such
21 records.
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23
24 Section 13. A new section is added to Chapter 2.48 of the Snohomish County
25 Code to read:

1 2.48.118 Executive/Council Approval Form (ECAF).

2 The chairperson, after consultation with the county executive, shall adopt
3 a standard transmittal form for proposed council action, to be known as the
4 executive/council approval form or ECAF. The standard transmittal form shall
5 contain blanks to be completed by or on behalf of the county executive or council
6 member proposing council action. It shall be directed to the chairperson and filed
7 with the clerk of the council. In addition to other matters required by the
8 chairperson, the ECAF shall include blanks in which to identify the type of action;
9 describe its background and purpose; estimate its fiscal impact on the county for
10 the current year and at least five years thereafter; indicate departmental reviews,
11 if any; and make recommendations to the council.
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14 Section 14. A new section is added to Chapter 2.48 of the Snohomish County

15 Code to read:

16 2.48.122 Introduction and referral of ordinances and motions.

17 (1) Proposed ordinances may be introduced by any council member,
18 initiative, or mini-initiative. Proposed motions may be introduced by any council
19 member. Proposed ordinances and motions shall be introduced in their entirety
20 in writing.

21 (2) Upon filing with the clerk of the council with the signature of at least
22 one council member on an introduction form approved by the clerk, or upon
23 receipt by the council of a proposed ordinance submitted as an initiative or mini-
24 initiative under Article 5 of the Snohomish County Charter, the clerk shall assign
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1 the proposed ordinance or motion a number and place it on the agenda of the
2 next Monday administrative session for introduction and referral to a council
3 committee, provided that the chairperson or a majority of the council may direct
4 that it be placed on the agenda of an earlier council meeting. The agenda shall
5 identify the proposed ordinance or motion by number and title, and name the
6 committee or committees to which it will be referred by the chairperson.
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8 (3) A proposed ordinance or motion that has been placed on the agenda
9 of the next Monday administrative session or earlier council meeting shall be
10 deemed introduced at the session or earlier meeting, and the chairperson shall
11 refer it to committee. If a council member objects to a committee referral, the
12 referral shall be made by a majority of the council. If at a proper meeting a
13 council member wishes to introduce a proposed ordinance or motion that has not
14 been placed on the agenda, the council member shall file the proposed
15 ordinance or motion with the clerk along with a signed introduction form. The
16 clerk shall then introduce the proposed ordinance or motion by reading the title
17 and the council shall refer the ordinance or motion to one or more council
18 committees. A proposed ordinance or motion referred to more than one
19 committee shall be considered by the committees in the order specified in the
20 referral.
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22 (4) At least once each week the clerk of the council shall deliver to council
23 members and the chief of staff a list of ordinances and motions proposed by the
24 county executive that have not been introduced, along with the tracking number
25 of corresponding ECAFs. If an ordinance or motion proposed by the county

1 executive is not introduced by a council member within thirty days after the
2 proposed ordinance or motion and corresponding ECAF are filed with the clerk of
3 the council, the clerk shall place the matter on the agenda of the next Monday
4 administrative session under special reports. At that session the county
5 executive or the executive's designee shall be given an opportunity to address
6 the council on the proposed legislation.
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9 Section 15. A new section is added to Chapter 2.48 of the Snohomish County

10 Code to read:

11 2.48.124 Committee action on proposed ordinances and motions.

12 (1) All proposed ordinances and motions shall be referred to a council
13 committee prior to adoption by the council, except emergency ordinances. A
14 proposed ordinance or motion may be referred to the committee of the whole in
15 lieu of a standing committee.

16 (2) Except for the committee of the whole, committee recommendations
17 on proposed ordinances and motions shall be filed with the clerk of the council on
18 a standard committee recommendation form approved by the clerk. The
19 committee recommendation form shall include, in addition to other matters
20 required by the clerk or SCC 2.48.170, the number and title of the ordinance or
21 motion, a record of committee votes including yeas and nays, the date of the
22 committee action, and whether the clerk should place the matter on the consent
23 agenda. Upon receipt of a committee recommendation, the clerk shall place the
24 ordinance or motion on the agenda of the next Wednesday general legislative
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1 session for scheduling a public hearing or other action, unless otherwise
2 requested by the committee and approved by the chairperson.

3 (3) Not less than forty-five days after a proposed ordinance or motion is
4 referred to a council committee, two members of the council may by written
5 notice to the chairperson, filed with the clerk of the council, recall the proposed
6 ordinance or motion from committee for consideration by the council, regardless
7 of prior committee action, except that a proposed ordinance or motion may be
8 recalled only once; and further provided that less than forty-five days may have
9 passed if the purpose of the recall is to place the matter before the council for
10 consideration in conjunction with the annual budget. Upon the filing of such
11 notice the clerk shall place the matter on the next council agenda for scheduling
12 a public hearing on a proposed ordinance or for action on a proposed motion.
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15 Section 16. A new section is added to Chapter 2.48 of the Snohomish County

16 Code to read:

17 2.48.125 Certain matters exempt.

18 The following council actions are not subject to SCC 2.48.118, 2.48.122,
19 and 2.48.124, except that the clerk of the council shall assign numbers to
20 resolutions and other council actions as directed by the chief of staff:

- 21 (1) Resolutions;
22 (2) Oral procedural or parliamentary motions;
23 (3) Oral or written motions relating to quasi-judicial matters;
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1 (4) Oral or written motions relating to organization or administration of the
2 legislative branch, including matters relating to council staff;

3 (5) Oral or written motions relating to legal services, including instructions
4 to the prosecuting attorney and actions relating to the rules of professional
5 conduct;

6 (6) Oral or written motions requesting information from other agencies of
7 county government;

8 (7) Oral or written motions relating to routine administrative matters as
9 determined by the chairperson, which may include acceptance of deeds and
10 other legal instruments on behalf of the county; and

11 (8) Oral or written motions relating to a matter described in RCW
12 42.30.140.
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15 Section 17. A new section is added to Chapter 2.48 of the Snohomish County

16 Code to read:

17 2.48.126 Passage of ordinances.

18 (1) At least thirteen days shall pass between introduction and final
19 passage of every ordinance, except emergency ordinances. The council shall
20 hold at least one public hearing after due notice to consider the proposed
21 ordinance. Any proposed ordinance may be amended by motion at hearing
22 without publication, provided that such amendments shall not change the scope
23 and object of the proposed ordinance. On final passage the vote must be taken
24 by roll call vote of yeas and nays. Following passage, the ordinance shall be
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1 signed by the chairperson of the council, or the vice chairperson in the absence
2 of the chairperson.

3 (2) The clerk of the council shall present every ordinance to the county
4 executive within five working days after adoption by the council. Presentation
5 shall be by personal delivery to the county executive or the executive's secretary.
6 Within 10 working days after presentation, the county executive shall either sign
7 the ordinance and return it or, except for an emergency ordinance, veto the
8 ordinance and return it to the council with written objections. If an ordinance is
9 not returned to the clerk of the council within 10 working days after its
10 presentation, the ordinance shall be deemed enacted without the county
11 executive's signature.
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13 (3) If the county executive vetoes an ordinance, the council shall have 30
14 days from the date of veto to reconsider the ordinance. Upon the request of a
15 council member, the clerk shall place the ordinance on the agenda for
16 reconsideration at a time and date within 30 days from the date of veto as
17 directed by the chairperson. If upon reconsideration the ordinance receives at
18 least four affirmative votes, it shall become law.
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20 (4) Except as otherwise provided by the county charter, all ordinances
21 shall take effect 10 days after they are signed by the county executive or
22 otherwise enacted, or at a later date as stated in the ordinance.
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24 Section 18. Snohomish County Code Section 2.48.130, adopted by Ordinance
25 No. 80-012 on June 2, 1980, is amended to read:

1 2.48.130 Publication of ordinances.

2 (1) ~~((Following the filing of))~~ Upon the scheduling of a public hearing on
3 any ordinance ((as provided in SCC 2.48.120(1))) other than an emergency
4 ordinance the clerk shall cause a notice, which shall include the time and place
5 initially set for ~~((consideration or))~~ hearing and a copy of the ordinance or a
6 summary thereof prepared by ~~((a person designated by the council))~~ the clerk
7 and approved by the ~~((council))~~ chairperson, to be published for one issue in the
8 ~~((county, which newspaper shall be the))~~ official county newspaper ~~((as provided~~
9 ~~in RCW 36.72.010 unless the council shall determine otherwise))~~ designated
10 pursuant to chapter 36.72 RCW.

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12 (2) Following final passage of any ordinance, the clerk shall cause a
13 notice of enactment, which shall include a copy of the ordinance or summary as
14 provided above, to be published for one issue in ~~((a newspaper of general~~
15 ~~circulation in the county))~~ the official county newspaper.

16 ~~((2) Publication by summary shall satisfy the requirements of RCW~~
17 ~~65.16.160 and any amendments thereto. RCW 65.16.160 presently provides:~~

18 ~~(a) Whenever any county, city, or town is required by law to publish legal~~
19 ~~notices containing the full text of any proposed or adopted ordinance in a~~
20 ~~newspaper, the county, city, or town may publish a summary of the ordinance~~
21 ~~which summary shall be approved by the governing body and which shall~~
22 ~~include:~~

23
24 ~~(i) The name of the county, city, or town;~~

25 ~~(ii) The formal identification or citation number of the ordinance;~~

1 ~~(iii) A descriptive title;~~

2 ~~(iv) A section-by-section summary;~~

3 ~~(v) Any other information which the county, city, or town finds is~~
4 ~~necessary to provide a complete summary; and~~

5 ~~(vi) A statement that the full text will be mailed upon request.~~

6 ~~(b) Subsection (1) of this section notwithstanding, whenever any~~
7 ~~publication is made under this section and the proposed or adopted ordinance~~
8 ~~contains provisions regarding taxation or contains legal descriptions of real~~
9 ~~property, then the sections containing this matter shall be published in full and~~
10 ~~shall not be summarized. When a legal description of real property is involved,~~
11 ~~the notice shall also include the street address or addresses of the property~~
12 ~~described, if any. In the case of descriptions covering more than one street~~
13 ~~address, the street addresses of the four corners of the area described shall~~
14 ~~meet this requirement.~~

15 ~~(c) The full text of any ordinance which is summarized by publication~~
16 ~~under this section shall be mailed without charge to any person who requests the~~
17 ~~text from the adopting county, city, or town. Any ordinance other than those~~
18 ~~sections amending a prior ordinance may be amended upon consideration by the~~
19 ~~council following its initial publication if the final publication shall be in form as~~
20 ~~passed by the council.))~~

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24 Section 19. Snohomish County Code Section 2.48.140, adopted by Ordinance
25 No. 80-012 on June 2, 1980, is amended to read:

1 2.48.140 Form of ordinances.

2 Ordinances shall be numbered so as to include the year of ~~((passage))~~
3 introduction and shall be numbered in the order of introduction in any such year.
4 No ordinance shall contain more than one subject which shall be clearly ~~((be))~~
5 expressed in the title. ~~((The name of the council member or members~~
6 ~~introducing the ordinance shall be endorsed on the upper right hand corner of the~~
7 ~~first page thereof.))~~ No previously ~~((approved))~~ adopted ordinance shall be
8 amended unless the new ordinance sets forth each amended section or
9 subsection at full length, and no such ordinance shall be repealed unless the
10 repealing ordinance includes a reference to the ordinance that is repealed.

11 Ordinances may, by reference, adopt Washington ~~((State))~~ state statutes, or any
12 recognized, printed codes or compilations in whole or in part. All ordinances
13 which establish programs requiring funding shall provide for repeal on the date
14 six years following enactment unless reenacted prior to that date.

15
16
17 Section 20. Snohomish County Code Section 2.48.150, adopted by Ordinance
18 No. 80-012 on June 2, 1980, is amended to read:

19 2.48.150 Emergency ordinances.

20 Any proposed ordinance may be enacted as an emergency ordinance if
21 the council finds as a fact, and states in the ordinance, that ~~((an emergency~~
22 ~~exists and that))~~ the ordinance is necessary for the immediate preservation of
23 public peace, health ~~((and))~~ or safety or for the support of county government or
24 its existing public institutions. A minimum of four affirmative votes shall be
25

1 required to enact an emergency ordinance. Emergency ordinances (~~except~~
2 ~~those containing an appropriation,~~) shall not be subject to veto by the county
3 executive (~~and the veto procedures contained in SCC 2.48.120(3)~~). Emergency
4 ordinances shall be effective upon (~~approval by the county executive;~~
5 ~~PROVIDED, That if the county executive shall not sign and return an emergency~~
6 ~~ordinance to the clerk of the council within 10 days after its presentation to the~~
7 ~~county executive, it shall be deemed enacted~~) passage by the council.

9
10 Section 21. Snohomish County Code Section 2.48.160, adopted by Ordinance
11 No. 80-012 on June 2, 1980, is amended to read:

12 2.48.160. Resolutions.

13 (~~The council may exercise its non-legislative, administrative, or quasi-~~
14 ~~judicial powers by resolution, except where required by the charter or ordinance~~
15 ~~to exercise its powers by the enactment of an ordinance.~~) The council may pass
16 resolutions to (~~confirm or reject appointments, to make declarations of policy~~
17 ~~which do not have the force of law, and to request information from other~~
18 ~~departments of county government~~) express its opinion concerning any item of
19 business or matter of administration coming within its powers. Resolutions shall
20 not have the force of law, shall not be subject to veto by the county executive,
21 and the council, in (~~considering and~~) passing resolutions, need not comply with
22 (~~the~~) procedural requirements for the introduction, consideration, and passage
23 (~~and publication~~) of ordinances.
24
25

1 Section 22. A new section is added to Chapter 2.48 of the Snohomish County
2 Code to read:

3 2.48.165 Motions.

4 The county council may pass motions to confirm or reject nominations or
5 appointments, to adopt comprehensive plans, to approve interfund loans, to
6 organize and administer the legislative branch, to perform other administrative
7 acts, to issue rulings in quasi-judicial proceedings except rezone actions, and to
8 request information from any other agency of county government. Except as
9 specifically provided in this chapter, motions shall not be subject to veto or the
10 requirements for the introduction, consideration and passage of ordinances.
11

12
13 Section 23. Snohomish County Code Section 2.48.170, adopted by Ordinance
14 No. 80-012 on June 2, 1980, is amended to read:

15 2.48.170 Council standing committees.

16 (1) The chairperson ~~((of the council, with the approval of the council, may~~
17 ~~appoint council committees of three or four members for such purposes as the~~
18 ~~chairperson may deem appropriate; PROVIDED, That any action by such a~~
19 ~~committee shall be recommendatory only and no committee shall be appointed to~~
20 ~~hear, consider or recommend on any matter requiring hearing by the council.~~
21 ~~The committee membership shall be responsible for election of its chairperson~~
22 ~~and for its internal organization and proceedings)) shall appoint the members of~~
23 council standing committees, and for each committee shall designate a
24 committee chairperson. Any council member may attend and participate in
25

1 meetings of standing committees. Meetings of standing committees shall be
2 subject to the requirements of SCC 2.48.030 through 2.48.070, to the extent
3 applicable, provided that any regular meeting may be cancelled by the committee
4 chairperson and the committee chairperson or a majority of the committee may
5 call a special meeting. Regular meetings shall be held in the County
6 Administration Building, Pacific and Rockefeller, Everett, Washington.

7
8 (2) ~~((The time and date of council committee meetings shall be~~
9 ~~determined by the chairperson of the committee and notice thereof shall be given~~
10 ~~as provided in SCC 2.48.030.)) The following standing committees of the council~~
11 are established, along with the days and times of regular committee meetings:

12 (a) Finance and economic development – regular meetings on first and
13 third Monday of each month at 1:30 p.m.;

14 (b) Law and justice/human services – regular meetings on first and third
15 Tuesday of each month at 1:30 p.m.;

16 (c) Operations and performance audits – regular meetings on second and
17 fourth Monday of each month at 1:30 p.m.;

18 (d) Planning and community development – regular meetings on second
19 and fourth Tuesday of each month at 9:00 a.m.; and

20 (e) Public works and transportation – regular meeting on first and third
21 Tuesday of each month at 3:00 p.m.

22
23 (3) Any recommendation of a council standing committee to the council
24 shall be adopted ((at a regularly held meeting)) by a majority of the committee,
25 reduced to writing, and signed by ((a majority of)) the committee chair. ((Any

1 recommendation may be accompanied by a report. A majority recommendation
2 of the committee on any action may be "do pass," "do pass as amended," "do
3 pass the attached substitute ordinance," "do not pass," "no recommendation,"
4 "postpone indefinitely," or "withdraw.") ((Minority recommendations or)) Written
5 majority or minority reports may be ((submitted)) filed by ((any member))
6 members of the committee.

7
8 (4) The recommendation of a council standing committee on a proposed
9 ordinance shall recommend one of the following actions:

10 (a) Move to council for scheduling a public hearing on a date specified by
11 the council;

12 (b) Move to council as amended for scheduling a public hearing on a date
13 specified by the council; or

14 (c) Move to council with no recommendation.

15 (5) The recommendation of a council standing committee on a proposed
16 motion shall recommend one of the following actions:

17 (a) Move to council for action;

18 (b) Move to council for action on a date specified by the committee;

19 (c) Move to council as amended for action;

20 (d) Move to council as amended for action on a date specified by the
21 committee; or

22 (e) Move to council with no recommendation.

23
24 (6) All recommendations of a council standing committee shall be filed
25 with the clerk of the council pursuant to SCC 2.48.124. A standing committee

1 recommendation may request that the clerk place the matter on the consent
2 agenda pursuant to SCC 2.48.110(2).

3 (7) The legislative aide assigned to a standing committee shall promptly
4 record the minutes of all regular and special committee meetings, except
5 executive sessions. The aide shall be responsible for assuring that committee
6 action forms are completed and filed with the clerk of the council as provided in
7 SCC 2.48.124. Tapes or other electronic recordings shall be made of such
8 committee meetings as the committee chairperson or a majority of the committee
9 may require.

10
11
12 Section 24. A new section is added to Chapter 2.48 of the Snohomish County

13 Code to read:

14 2.48.175 Lapse and reintroduction of ordinances and motions.

15 A proposed ordinance or motion that is not passed by the council by the
16 end of the calendar year in which it is introduced lapses if not reintroduced,
17 passed, or defeated by February 1 of the following year. A proposed ordinance
18 or motion is reintroduced upon filing with the clerk of the council with the
19 signature of at least one council member on a reintroduction form approved by
20 the clerk. A proposed ordinance or motion that is reintroduced retains the
21 number originally assigned by the clerk.

22
23 Section 25. A new section is added to Chapter 2.48 of the Snohomish County

24 Code to read:

25 2.48.180 Suspension of rules.

1
2 The procedures set forth in this chapter may be suspended in specific
3 instances by three affirmative votes unless a higher vote is required by state law
4 or by the county charter or ordinance.
5

6 Section 26. Snohomish County Code Section 2.02.070, adopted by Ordinance
7 No. 80-115 on December 29, 1980, is amended to read:
8

9 2.02.070 Conflict of interest.

10 No examiner shall conduct or participate in any hearing, decision or
11 recommendation in which the examiner has a direct or indirect substantial
12 financial or familial interest or concerning which the examiner has had substantial
13 prehearing contacts with proponents or opponents. ~~((Not on))~~ In an appeal from
14 an examiner decision, ~~((shall any member of))~~ the council ~~((who has such an~~
15 ~~interest or has had such contacts participate in consideration thereof))~~ shall be
16 subject to the county ethics code, chapter 2.50 SCC.
17

18 Section 27. Repeal. The following ordinances or parts of ordinances are each
19 repealed:
20

21 (1) Snohomish County Code Section 1.04.060, adopted by Ordinance No. 80-
22 001 on May 1, 1980; and

23 (2) Snohomish County Code Section 2.48.120, adopted by Ordinance No. 80-
24 012 on June 2, 1980.
25

1 Section 28. Effective date. This ordinance shall take effect December 1, 2002.

2
3 PASSED this 16th day of October, 2002.

4 SNOHOMISH COUNTY COUNCIL
5 Snohomish County, Washington

6
7 ATTEST:

8 Matthew J Bratcher
Clerk of the Council

George A. Nelson
Chairperson

- 9 APPROVED
10 EMERGENCY
11 VETOED

12 DATE: 10/21/02

13 ATTEST:

14 Patricia S. Sanders
15 PUBLISH: _____

16 [Signature]
17 County Executive

18 Approved as to form only:

19 _____
20 Deputy Prosecuting Attorney

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